

# MIRAMONTE SCHOOL JUNIOR KINDERGARTEN

## ADMISSIONS AGREEMENT

Revised: April 20, 2010

CHILD'S NAME: \_\_\_\_\_

Processing Fee	\$125.00
Registration Fee	\$350.00
	5 days per week: \$707.00
Tuition (10 monthly payments)	4 days per week: \$636.00
<u>Circle</u> the days per week	3 days per week: \$566.00
	2 or fewer days per week: \$424.00

### POLICIES:

- Admission ages for perspective students are 4 years old by December 1, 2010 to Kindergarten pending that we can meet the needs of the child. This is determined through an interview by the teacher with the parent/s and the child and a campus tour. The interview will include discussion on developmental and behavioral needs.
- Hours of Operation: Monday through Friday, August 23, 2010 – June 3, 2011.  
Monday – Thursday: 8:00 a.m. to 2:30 p.m., and Friday: 8:00 a.m. to 1:30 p.m. School closed for holidays.  
After School Care: Monday – Thursday: 2- 6 p.m. and Friday: 12 – 5 p.m.
- Lunch: Lunch is served at 11:20 a.m. Our goal is to offer balanced vegetarian meals that include a variety of choices that are low in sugar, salt and fats. Whole grains, fruits and vegetables are included for development of positive eating habits. Monthly menus are sent home at the end of the previous month for you to select which meals you want your child to eat Monday through Thursday. It is to be returned with payment by the designated date. The cost for the lunches is determined by the provider. Friday is always pizza, salad, cookie & drink, and is paid for on that day. Friday is a balanced lunch provided by a class or campus organization. The teacher will post the monthly Monday through Thursday menu. You may send lunch with your child instead of ordering school hot lunches. Parents of children who have food allergies or special nutritional needs should provide their child with a home-made lunch and document the needs with the Teacher and the Administrator prior to the first day of attendance. To minimize classroom interruption, lunches that are brought on campus after the school day begins are to be left with the school secretary. She will make sure your child receives their lunch prior to lunch time.
- Snack: Tuition includes one daily snack. Parents are to provide one snack per day and the school will provide the other. Snacks will be mid-morning and mid-afternoon and may consist of milk or fruit juice, fruit, vegetables, crackers, peanut butter or other healthful seasonal foods. Each snack will consist of food from two different food groups.
- The first month's tuition payment will begin on August 1, 2010. The balance is paid in 9 additional installments, billed September 1 through May 1. All student accounts will be billed by the school office by the 5th of each month and is due by the 15, and past due on the 20 of each month. There will be a \$20.00 late fee assessed on past due accounts. Checks returned for insufficient funds will be charge a \$20.00 fee. Failure to keep an account on a current basis could result in dismissal costs and fees incurred by sending an account to a collection agency will be the responsibility of the debtor. A 30-day written notice will be given to the debtor of the intended collection agency action. A 30-day notice will also be given to parents if any changes are made in the Admission Agreement.
- Holidays and vacations as stated in the school calendar. No refunds are given for holidays, vacations or school closures.
- Any days your child is ill or any other time your child is not at school, tuition is still due unless you have tuition credit due or permanently withdraw your child.
- Dismissal of student: The school board is the ultimate authority in the dismissal or expulsion of a student upon the recommendations of the administration. As a general rule, dismissal or expulsion is used when we fail to meet the needs of the child, when other means of correction fail to effect a change in conduct or the parent does not, or will not, voluntarily withdraw the student. Also, if an account is delinquent 60 days, a student may be asked to withdraw. Should we ask a student to withdraw, a portion of the tuition will be refunded.
- Withdrawal: A 2-week notice is required. If the two week notice is received, a portion of the tuition will be refunded. Failure to give notice results in no refund.
- Our program is licensed through the Department of Social Services, Community Care Licensing. The Department has the authority to interview children or staff, and to inspect and audit child or child care center records, without prior consent. The licensee shall make provisions for the private interviews with any child(ren) or staff member; and for the examination of all records relating to the operation of the child care center. The Department has the authority to observe the physical condition of the child(ren), including conditions that could indicate abuse, neglect or inappropriate placement.
- Piano lessons are available through our contract teachers. Lessons are scheduled with the teacher and payments are made directly to them.

I, the undersigned, agree to assume the policies as outlined above.

Parent or Guardian Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent or Guardian Name: \_\_\_\_\_ Date: \_\_\_\_\_

Facility Representative Name: \_\_\_\_\_ Date: \_\_\_\_\_